



**Course Title:**

**Course Number:**

**Credit Hours:**

**Catalog Course Description:**

**How Program Site will be incorporated into the course:**

**Prerequisites:**

**Textbook(s) and Other Course Materials:**

**I. Week/Unit/Topic Basis: modify for number of weeks**

<b>WEEK / UNIT #</b>	<b>TOPIC</b>

**II. Course Goals:**

The course will:

- A.**
- B.**
- C.**
- D.**
- E.**
- F.**

### **III. Expected Student Learning Outcomes\***

Upon successful completion of this course, the student should be able to:

- A.**
- B.**
- C.**
- D.**
- E.**
- F.**
- G.**

\*Letters after performance expectations reference the course goals listed above.

### **IV. Evaluation:**

#### **A. Testing Procedures:**

#### **B. Laboratory Expectations:**

#### **C. Research Paper:**

#### **D. Other Evaluation Methods:**

#### **E. Grading Scale:** Please note that some TnCIS member institutions do not accept + and - grades, therefore all TnCIS grading scales must consist of only A, B, C, D, F letter grades.

A =

B =

C =

D =

F =

### **V. Policies:**

#### **A. Attendance Policy:**

Attendance is of utmost importance in study abroad courses. There are no unexcused absences permitted. Unexcused absences are grounds for removal from the program. Being in class on time is also very important. Frequent tardiness will be considered an absence and appropriate action will be taken. Absences due to illness must be reported immediately to the program director.

#### **B. Academic Dishonesty:**

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

- Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.

- Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
- Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one's own work.
- Taking an exam for another student.
- Providing others with information and/or answers regarding exams, quizzes, homework or other assignments unless explicitly authorized by the instructor.

In addition to other possible disciplinary sanctions that may be imposed as a result of academic misconduct, the instructor has the authority to assign either (1) an F or zero for the assignment or (2) an F for the course.

#### **VI. Instructional Hours:**

Instructional time spent in a formal classroom setting and during excursions will total a minimum of 37.5 hours for this course.