



**Appendix BB
Family Member/Non-Student
Companion Form**

For use in study abroad group programs with the Tennessee Consortium of International Studies and its member institutions to document the accompaniment of non-student companions of a Program Director or Faculty participant.

This form includes two documents, Conditions of Participation and Waiver of Liability and Hold Harmless Agreement.

For the complete policy statement regarding non-student companions in study abroad programs, please see TnCIS Operational Handbook – Guidelines for Faculty/Program Directors-Accompanying Non-Participants.

Name of Program Director, faculty, or student participant _____

Program _____

Destination _____ Program Dates: Start _____ End _____

Name and relationship of individuals accompanying the study abroad program:

Conditions of Participation

Please review and sign the following statement that constitutes conditions for accompanying a TnCIS study abroad program.

1. I understand that, as an individual accompanying a TnCIS study abroad program, my behavior (and/or that of my minor child/children) reflects on the study abroad program and on TnCIS.
2. I understand that I (and/or my minor child/children) may have permission to accompany the study abroad program revoked if: 1) I (and/or my minor child/children) engage in actions endangering to myself or others, or 2) my (and/or my minor child/children) conduct is considered to be detrimental or incompatible with the best interest and welfare of the program. If permission to accompany the study abroad program is revoked, I (and/or my minor child/children) agree to leave the study abroad program and return to the USA at my own expense.
3. I understand that I (and/or my minor child/children) am subject to the laws of the host country and agree to abide by those laws.
4. I understand that I am responsible for all expenses associated with my (and/or my minor child/children) accompanying the study abroad program and that these expenses cannot be incorporated into the study abroad program budget. I understand that expenses are determined by the TnCIS Executive Director and must be paid prior to program departure. I further agree that any expenses for cancellation of arrangements made on my (and/or my minor child/children) behalf may not be refundable.
5. I understand that TnCIS reserves the right to cancel programs in the case of insufficient participation or for other reasons deemed appropriate. TnCIS also reserves the right to make changes to the program (such as program leader) or alterations in the program’s proposed schedule and itinerary.
6. I understand that all individuals accompanying study abroad programs need to be willing to learn about their host cultures and be open to new ideas even though they may be culturally challenging. I am aware that it is both inappropriate and culturally insensitive to use this time to promote religious or political agendas; further, such behavior can cause offense and potentially place me (and/or my minor child/children) in harm’s way. I understand that I cannot expect to change the society I am visiting and, as a representative of TnCIS, I (and/or my minor child/children) should not engage in such activities. I understand that, while the USA respects the right of freedom of expression, this is not a universal right and may not be protected by law in some countries. Consequently, I will demonstrate respect for the host culture even though I may not agree with all aspects of that culture, and I understand that behavior that is inconsistent with this statement may lead to the revocation of my (and/or my minor child/children) permission to accompany the study abroad program.
7. I understand that my (and/or my minor child/children) accompaniment of a TnCIS study abroad program must not impact the program or other program participants and must not impair the operation and administration of group activities associated with the study abroad program, or otherwise infringe on other program participants. I further understand that other program participants bear no responsibility for me or for my minor child/children or for my interests

I have read and understand the conditions governing my accompanying a TnCIS study abroad program.

Signature (also serves as parental signature for minor child/children)

Date