



**APPENDIX O**  
**Faculty Course Reporting Form**

Program/Country: \_\_\_\_\_

Course title: \_\_\_\_\_

Instructor's name: \_\_\_\_\_

The purpose of this form is to provide data which verifies compliance with the academic standards of the Tennessee Consortium for International Studies and the requirements of the Southern Association of Colleges and Schools (SACS) for courses offered in non-traditional formats. (If additional space is required, please use the reverse side of this form.)

1. Number of instructional contact hours in the classroom: \_\_\_\_\_
2. Number of other instructional contact hours, such as lectures during excursions and lecture tours of museums or monuments and other instructional experiences outside of the classroom. Please list each excursion and the amount of instructional contact hours for each.

Excursion and instructional contact time:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total instructional hours outside the classroom: \_\_\_\_\_

Total instructional hours both in and outside of the classroom: \_\_\_\_\_

3. How did the academic standards and requirements of this course compare to a similar traditional on-campus course?
4. To what extent did this course fulfill the expectations and requirements outlined in your syllabus?
5. What suggestions would you have for an instructor who teaches this course in a future program?